

STARBARKS DOG GROOMING

Data Privacy Notice

What This Privacy Notice Covers

Starbarks Dog Grooming is committed to protecting your personal information. In this notice, references to 'we' or 'us' means Starbarks Dog Grooming. This notice explains how we collect and use the personal data about you.

What is Personal Data

Personal data relates to a living individual who can be identified from that data. The processing of personal data is governed by the General Data Protection Regulation (the "GDPR").

Who We Are

We are a dog grooming company providing a grooming service for all breeds of dog from our premises.

Information We Gather

As a customer you will give us information. Information may include your name, postal address, email address, phone number and full details of your dog including medical history, temperament, and other relevant details.

How We Use Your Information

We rely on legitimate interest basis to use your personal information which includes explicit consent. We may use your information for a number of purposes including the following:

- Compliance with legal, regulatory and corporate governance obligations and good practice
- To provide you with information about our work or our activities that you have agreed to receive
- Ensure we know how you prefer to be contacted
- Keep a record of your relationship with us.

We will only use the information you give us to perform services you have requested.

Information Sharing and Disclosure

We will not share your information with any third parties, for example your vet without your explicit consent, unless that disclosure is required by law under the provisions of the GDPR – for example if we received a formal request from law enforcement or a court. We will not send any information abroad.

Users Under 18

We will only use private data on persons under 18 with the explicit consent of a parent or guardian.

Keeping Your Records

In accordance with the GDPR regulations, I will manage all personal data responsibly and only keep your personal data for as long as it is necessary to maintain records and provide you with one or more of our services.

Deletion of Data

I will delete any personal information that I hold about you, except any that is required by law to be retained for business taxation purposes, within 1 week of you notifying me that you no longer wish to maintain a relationship with Starbarks Dog Grooming, or otherwise after 12 months from your last appointment.

How We Store Your Information

We store your information on a password protected computer or passcode protected mobile, both of which are covered by McAfee™ Total Protection and only accessible by Helen Glading.

Your Rights

You have the right to have any inaccuracies corrected, amended or deleted. If you request certain information that you have provided to be deleted this may prevent us from maintaining adequate records in order to provide a service to you or keep you informed of our activities.

You also have the right to request details of personal information we hold and in which case you must contact Starbarks Dog Grooming.

Enquiries and Contact Details

Should you have any queries about personal data we hold please contact Helen Glading.

Our email address is: helen@starbarksgrooming.com



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